

**Punjab State Civil Aviation Council**  
Civil Aerodrome, Sangrur Road, Patiala – 147001 (Punjab)  
Email: [admnpsscac@gmail.com](mailto:admnpsscac@gmail.com), Tele No. 0175-2970697

Advt. No. 20

**RECRUITMENT NOTICE**

The Punjab State Civil Aviation Council intends to fill the following vacancy on contract basis for its Flying Training Organisation i.e. **Patiala Aviation Club, Base Amritsar**: -

S. No.	Name of Post	No. of Vacancy	Qualification & Experience	Consolidated Salary (Per month) *
1.	<b>Accountant</b>	01	<ul style="list-style-type: none"><li>- Candidate must be B. Com/M. Com with minimum 05 years experience of maintaining accounts of a reputed organization.</li><li>- Candidate must be computer literate with knowledge of Tally accounting software.</li><li>- Candidate should be independently able to handle of Income Tax, Provident Fund, IGST or applicable laws and preparation of budget matters.</li><li>- Candidate must have Punjabi knowledge.</li></ul>	₹ 24,000/- plus flying incentive as applicable.

**\*This is the maximum permissible amount. However, for fresh candidates, it will be determined depending on their proficiency and experience.**

- Vacancies mentioned above may be increased or decreased as per requirement.

**Age:** - Below 50 years.

The above appointments will be made on purely contractual basis for a period of one year, which can be extended after review the performance on yearly basis.

Application form along with Demand Draft of Rs. 500/- in favour of **“Punjab State Civil Aviation Council”** payable at **Patiala** and self attested copies of educational and experience certificates, must reach to this office by **December 09, 2022 before 3:00 pm** by speed post/registered post/hand.

**November 19, 2022**

**Chief Executive Officer**