

Punjab State Civil Aviation Council, Punjab

IMPORTANT INSTRUCTIONS

1. The application form should be filled in, neatly and legibly in candidate's own handwriting. The envelope must have clearly written on top "Application for the Post of_____." Applications should preferably be sent by registered/speed post/by hand as Courier service providers do not deliver letters/documents at PSCAC, Civil Aerodrome, Sangrur Road, Patiala. PSCAC will not take any responsibility for any postal delay, whatsoever. **The application must reach to this office within 10 days from the date of advertisement i.e. September 20, 2019.**
2. The candidates must bring their original documents for verification at the time of interview.
3. It is not obligatory to call every candidate who possesses the essential qualifications for interview. Only shortlisted candidates will be called for the interview. Decision of selection committee would be final and binding to participated candidates.
4. Application must be supported with a Demand Draft of ₹ 500/- as application fee in favour of "**Punjab State Civil Aviation Council**" payable at **Patiala**. Fee once paid will be not be refunded in any case.
5. PSCAC reserves right to postpone/cancel the interview on short notice and information for same will be communicated by email/mobile phone as mentioned in the application form.
6. In case you are not applying through proper channel, you will have to produce a '**No Objection Certificate**' from your employer at the time of interview failure which you will not be considered eligible for the post.
7. If the information supplied by the candidate is missing in certain vital respects, such as date of birth, educational record etc., it would not be possible for the Punjab State Civil Aviation Council to call such a candidate for interview and the candidate shall have no claim whatsoever for being considered for the post applied for.
8. The candidate should indicate names and complete addresses of the referees as provided in column No. 16 of the application form.
9. Self-attested copies of certificates and testimonial should be attached with the application form. Incomplete application not accompanied by the attested copies, fee or received after last dates hall not be entertained.
10. All claims must be supported by relevant certificate documents.
11. No TA/DA will be paid to the candidate for attending the interview.
12. Clarification may be sought through email admnpsscac@gmail.com, or by telephone No.0175-2970697.