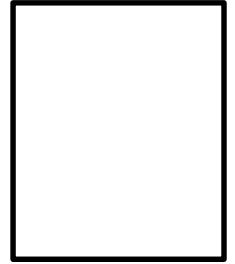


# PUNJAB STATE CIVIL AVIATION COUNCIL

Civil Aerodrome, Sangrur Road, Patiala – 147001 (Punjab)

(Tele: - 0175 - 2970697, Email – admnpscac@gmail.com)

[Application form for the post of Instructor (Avionics) and Store Keeper]



Post Applied for: - \_\_\_\_\_

Demand Draft No. \_\_\_\_\_ Date \_\_\_\_\_ Bank Name \_\_\_\_\_

1. Name (in block letters):- \_\_\_\_\_

2. Father Name: - \_\_\_\_\_

3. Sex (Male/Female):- \_\_\_\_\_

4. Marital status (Married/Unmarried):- \_\_\_\_\_

5. Mailing Address:

\_\_\_\_\_  
\_\_\_\_\_

Pin No. \_\_\_\_\_

Tele No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

Email Id. \_\_\_\_\_

(Bold letters)

6. Permanent Address:

\_\_\_\_\_  
\_\_\_\_\_

Pin Code. \_\_\_\_\_

Tele No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

7. Date of Birth: - \_\_\_\_\_

8. Age (as on date of publication of advertisement):-

Yrs \_\_\_\_\_ Months \_\_\_\_\_ Days \_\_\_\_\_

9. State of Domicile: \_\_\_\_\_ Nationality \_\_\_\_\_ Religion \_\_\_\_\_

10. The applicant must get a medical certificate from a doctor possessing at least an MBBS degree. Candidates shall not have any physical disabilities or colour blindness, which may interfere in discharging the duties as an Instructor.

11. Educational/Technical Qualification & Aviation experience: (Please attach attested copies of certificates/degrees in support of your qualification & experience).

a) **Educational Qualification:**

Examination Passed	Year of Passing	No. of attempts	Class/Division	University/Institution

b) **Technical Qualification:**

Examination Passed	Year of Passing	No. of attempts	Class/Division	University/Institution

c) **DGCA AME Examination Passed:**

Examination Passed	Year of Passing	BAMEL No. (If any)	Institution

d) **Aviation Experience:**

Examination Passed	Period		Institution
	From	To	

e) **Computer Literacy**

Examination Passed	Year of Passing		Class/Division	Institution
	From	To		

12. **Experience:** (Please attach attested copies of experience certificates)

Post held (Also indicate Temporary /Permanent)	Period		Pay Scale/Salary per month (last drawn)	Name of Organisation
	From	To		

Total Experience: Years \_\_\_\_\_, Months \_\_\_\_\_

13. Details of Prizes, Medals, Scholarships & National/International Awards etc:

14. (a) Present employment/post held:

(b) Pay Scale (if any):

(c) Total emoluments drawn:

(d) Address of present employer:

15. How much time you need to join, if selected.

16. **Referees** (They should be professionally competent persons, well acquainted with the applicant's training accomplishments, capability and character, but must not be relations)

Name /Status/Address

(i) \_\_\_\_\_

(ii) \_\_\_\_\_

17. Self-evaluation of your work, particularly its strengths in different fields of activity including teaching, research, administrative etc., related to the job, which, in your view, entitles you to the post applied for may be given as **Annexure – I**.
18. Attach attested copies of certificates/degrees in support of age, category, qualification and experience etc. as per list enclosed **Annexure – II**.

**NOTE:**

- a) **INCOMPLETE APPLICATION/APPLICATION RECEIVED WITHOUT DEMAND DRAFT/RECEIVED AFTER THE DUE DATE WILL NOT BE ENTERTAINED.**  
(Demand Draft drawn from any Nationalized bank in favour of “Punjab State Civil Aviation Council”, payable at Patiala for an amount of ₹ 500/- is to be attached with the application form).
- b) Only shortlisted candidates will be called for the interview. Only selected candidate will be informed telephonically/email/by post for their joining of duties.
- c) Selected candidate will abide by all terms & conditions of the Council.

Date:

Place:

Signature of the Candidate

## **DECLARATION BY THE CANDIDATE**

Post applied for \_\_\_\_\_ at Punjab State Civil Aviation Council.

I hereby declare that the above information is true, complete and correct to the best of my knowledge and belief. I have not suppressed any material, fact or factual information. I understand that my candidature is liable to be rejected in the event of any misstatement/discrepancy in the particulars being detected and after my appointment in such an event, my services are liable to be terminated without any notice to me or reason thereof. I am not aware of any circumstances which might impair my fitness for employment under the Government.

Date:

Place:

Signature of the candidate

Name of Organisation: - \_\_\_\_\_

**{Candidate already employed should get the following endorsement signed by his/her present employer (appointing authority)}**

1. Certified that Dr./Shri/Smt./Kumari \_\_\_\_\_ holds a post of \_\_\_\_\_ in this department/office/institution/organization. I have no objection to his/her application being considered for the post.

2. Certified that he/she submitted his/her application to the department/office/institution/organization on \_\_\_\_\_ for onward transmission to the Punjab State Civil Aviation Council, Patiala.

Date:

Signature  
Designation  
Name of Organisation

**SELF EVALUATION**

Date:

Signature of Applicant





**Punjab State Civil Aviation Council, Patiala**

**IMPORTANT INSTRUCTIONS**

1. Candidates must have qualification as given in the detailed advertisement.
2. The form should be filled in, neatly and legibly in candidate's own handwriting. The envelope must have clearly written on top "**Application for the Post of \_\_\_\_\_**." Applications should preferably may be sent by **speed post/registered post/hand** as Courier service providers do not deliver postage at PSCAC, Civil Aerodrome, Sangrur Road, Patiala. PSCAC will not take any responsibility for any postal delay, whatsoever. The application must reach to this office within 10 days from the date of advertisement.
3. The candidates must bring their original documents for verification at the time of skill test/written test/assessments of merits.
4. It is not obligatory to call every candidate who possesses the essential qualifications for skill test/written test and assessment of merits. Only shortlisted candidates will be called for skill test/written test and assessment of merits. Decision of selection committee would be final and binding to the participated candidates.
6. Application must be supported with a Demand Draft of **₹ 500/-** as application fee in favour of "**Punjab State Civil Aviation Council**" payable at **Patiala**. Fee once paid will be not be refunded in any case.
7. PSCAC reserves right to postpone/cancel skill test/written test/assessment of merits on short notice and information for same will be communicated on email/mobile phone provided by the applicant.
8. If the information supplied by the candidate is missing in certain vital respects, such as date of birth, examination record etc. as required in Column No. 8, 11 & 12 of the application form, it would not be possible for the Punjab State Civil Aviation Council to call such a candidate for interview and the candidate shall have no claim whatsoever for being considered for the post applied for.
9. The candidate should indicate names and complete addresses of the referees as provided in column No. 16 of the application form.
10. Self-attested copies of certificates/documents should be attached with the application form. Incomplete application not accompanied by the attested copies, fee or received after last dates shall not be entertained.
11. All claims must be supported by relevant certificate documents.
12. No TA/DA will be paid to the candidate for attending the skill test/written test/assessment of mertis.
13. Clarification may be sought through email [admnpsscac@gmail.com](mailto:admnpsscac@gmail.com), or by telephone No. 0175 - 2970697.